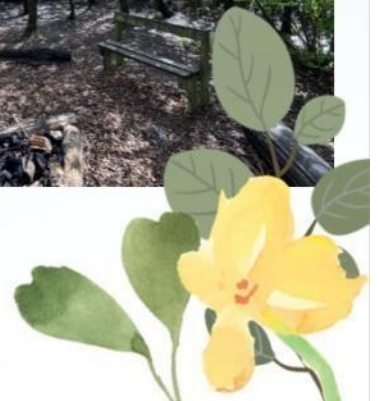




School Prospectus



Reach for the Stars





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Welcome to Ysgol Parc Y Llan

On behalf of the Children, Governors, Staff and myself, I am delighted to extend a very warm welcome to our school - Ysgol Parc Y Llan. Our number one priority is to provide a safe, happy and nurturing environment that will motivate, appropriately challenge and inspire your child as they learn and grow. We know that learning is a lifelong process and we are confident that our school will provide the educational foundations on which your child will continue to build.

Links between school and home are significantly important to us. At Ysgol Parc Y Llan, we develop these links through our open-door policy, community work, celebration events and through the work of our excellent on site playgroup, Treuddyn Under 5's. It is important children, staff and parents all work closely together to ensure a balance between academic achievement and the development of personal attributes such as respect of others, self-discipline and self-esteem. There will always be opportunities and we welcome you to become involved not only in your child's education but also in the broader aspects of life in our vibrant school.

Ysgol Parc Y Llan is situated in the picturesque village of Treuddyn in North Wales. Our school is an important part of the local community and we encourage children to participate in activities that promote and develop their understanding of community life and the wider world.

We have a close relationship with the local high schools, which allows us to support Year 6 learners with a smooth transition to their next school. As members of the Hope Consortium Group of Schools we have built a successful collaborative relationship with Castell Alun High School. The majority of our learners at the end of Key stage 2 continue their studies at Castell Alun or Mold Alun High School.

Choosing the right school for your child is a very important decision and I hope the information contained within this prospectus will give you a flavour of the curriculum and enrichment offering at our school. Please do not hesitate to contact us if you would like to arrange a visit or to answer any questions you may have.

We all look forward to you joining us.

Yours sincerely



Mr Meilir Ashford BEd/ CASE/ NPQH

(Headteacher)



About Our School

Ysgol Parc Y Llan is a local authority community primary school, providing full-time education for learners, between 4 years (Reception) and 11 years (Year 6) and part time Nursery education (8:50-11:30am) for children in the September following their 3rd birthday. We also have a successful on site playgroup for children between 2-5 years. Throughout the school pupils are taught through the medium of English, with Welsh being taught as a second language.

The school was built in 1992 and is positioned on the same site as Ysgol Terrig, a Welsh medium school. We have a successful relationship with them, working together on certain events/fundraisers and sharing some facilities on the site (school hall, forest area and playing field).

The school has four mixed year group classrooms, Class 1, Nursery/Reception, Class 2, Year 1 & 2, Class 3 Year 3 & 4 and Class 4 Year 5 & 6. Our school offers a range of facilities all to a high standard, including a library (Gardd Ddarllen), a central shared foundation learning hub (Yr Hwb), nurture/sensory room (Y Cwtch), an exclusive learning provision area for Years 3-6 (Yr Nyth), a school hall with stage and fantastic outdoor grounds.

A strong emphasis is place on outdoor learning across the school. Outside there is ample playing/exploring areas for all learners. Class 1 and 2 have their own secure outdoor classroom (including covered area). There is also a large hard surface playground at the rear of the school used for break/dinner times and a selection of PE sessions. During the fine weather, pupils are allowed on the large playing field which provides plenty of opportunities for games and recreational activities. We are extremely proud of our wildlife forest area, which includes a pond (gated), woodland classroom and fire pit.

Access to the school is gained through the front gate of the school, off Ffordd Y Llan, and a gate leading from Bryn Yr Ysgol road to the side of the school. Staff parking is situated at the front of the school.

For further information take a look at our:



YSGOLPARCYLLAN

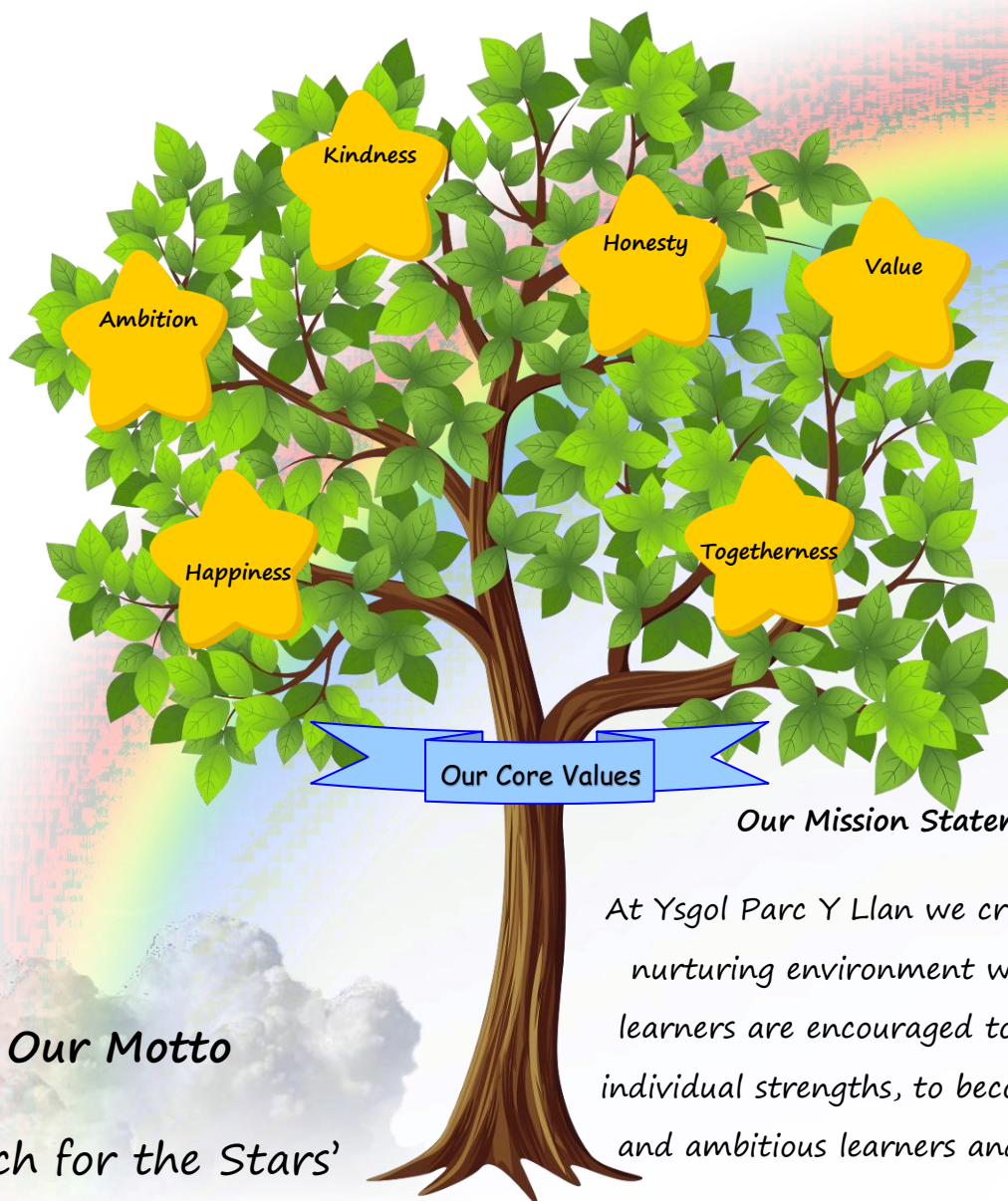


@YsgolParcYLlan



Website: www.parcyllan.com

Our School Values



Our Motto

'Reach for the Stars'

Our Mission Statement

At Ysgol Parc Y Llan we create a happy, nurturing environment where all our learners are encouraged to follow their individual strengths, to become confident and ambitious learners and to always...

'Reach for the Stars'.

Our Core Values

Happiness—We want everyone to feel happy, secure and safe, as part of our school community.

Kindness—We are kind, caring and considerate to each other and the world around us.

Ambition—We try our best in all that we do. We are always learning and striving to achieve new things. We never give up!

Honesty—We have the courage to always tell the truth.

Value—We value ourselves, each other, our thoughts and ideas and everything that makes us special and unique.

Togetherness – We support each other in all that we do. We are not just a team, we are a family.

Our School Rules



How we Chose Our School Values and Rules



Pupil voice is at the centre of every decision we make at Ysgol Parc Y Llan, particularly when deciding on our whole school values and rules.

In order to update and create more meaningful values and rules the whole school participated in a school community day, where pupils discussed what is important to them.



Arrangements

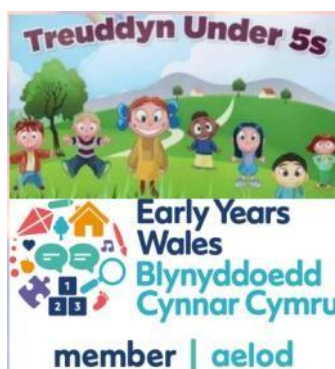
Admissions Policy and Procedure

Flintshire's Admission Policy allows schools to admit, in September, any child who will be four years of age during that academic year, that is between 1 September and 31 August.

Children are admitted to full-time education in the September of the school year in which they will have their fifth birthday.

The school requires all parents/guardians to complete an Admissions Form from Flintshire County Council's website. <https://www.flintshire.gov.uk/en/Resident/Schools/School-Admissions.aspx>

Treuddyn Under 5's - Early Years/Playgroup Admissions




Treuddyn under 5's is a well established playgroup based on-site at Ysgol Parc Y Llan. The Playgroup is for children aged 2 to 5 years of age, with sessions running Monday to Friday from 8am - 5:30 pm (term time only). Attending Treuddyn Under 5's playgroup before starting Nursery/Reception is a fantastic way for children to become familiar with school staff and greatly supports their transition.

(Early entitlement, Assisted places & 30 Hours Childcare offer funded places are available. Treuddyn Under 5's accept childcare vouchers and tax free childcare payments).

The group are members of Wales, PPA, are registered with CSSIW and Estyn.

If you would like a welcome pack or wish to book a visit, please email: treuddynu5playgroup@gmail.com or telephone 01352 770304.





Starting Nursery

Children who turn 3 three before 31st August are entitled to 5 morning's (8:50 - 11:30 am) of non compulsory education in our Nursery class, this starts in the September following their third birthday. Before your child starts their first year in Nursery, parents are invited into school to tour the classrooms/facilities, meet the nursery staff and talk to the class teacher, this usually takes place in the summer term before your child starts in September.

The Nursery class teacher also carries out home visits to spend a little bit of time with your child, getting to know them and gaining an understanding of their development and interests.


Transfer of Pupils

Parents who wish their children to be admitted to our school by transferring from another school or area may obtain more information from the school office. Pupils who are transferring schools must complete relevant transfer forms on Flintshire County Council's website, prior to transfer. Arrangements to visit the school may be made by prior appointment. Transfer cannot be guaranteed and is dependent among other reasons on pupil numbers in each year group.

Transition to High School

The majority of our Year 6 pupils transfer to the Castell Alun High School or Mold Alun at the age of 11.

An excellent relationship exists between Ysgol Parc Y Llan and the local High Schools. This includes Year 6 pupils attending clubs/activities at the high schools throughout their final year with us; current high school pupil visiting to our school, pre-transfer visits by the high school's Headteacher and Head of Year 7 and attending transition days. As members of the Hope Consortium Group of Schools, there are on-going meetings between all Primary Headteachers and Castell Alun staff as well as Curriculum meetings. Records of Progress are passed on prior to transfer.



The School Day

The School Timetable

Bell: 8.50 am The bell signals the start of school day - all pupils line up on the school yard (weather permitting) ready to enter school and put their belongings in their designated cloakrooms as required and make their way to their classroom.

Class 1		Class 2		Class 3 and Class 4	
8:55 to 9:00 am	AM Registration	8:55 to 9:00 am	AM Registration	8:55 to 9:00 am	AM Registration
9:00 to 9:15 am	Welcome	9:00 to 9:25 am	Basic Skills	9:00 to 9:25 am	Basic Skills
9:15 to 11:00 am	AM Session	9:25 to 10:30 am	Session 1	9:25 to 10:30 am	Session 1
		10:30 to 10:45 am	Morning Break	10:30 to 10:45 am	Morning Break
11:00 to 11:30 am	Carpet Time				
11:30 am	Nursery Home Time				
11:30 - 11:50 am	Basic Skills	10:45 to 11:50 am	Session 2	10:45 to 12:00 am	Session 2
11:50 to 1:00 pm	Lunch	11:50 to 1:00 pm	Lunch	12:00 to 1:00 pm	Lunch
1:00 to 1:05 pm	PM Registration	1:00 to 1:05 pm	PM Registration	1:00 to 1:05 pm	PM Registration
1:05 to 3:05 pm	PM Session	1:05 to 3:05 pm	Session 3	1:05 to 2:05 pm	Session 3
				2:05 to 3:15 pm	Session 4
3:05 pm	Home Time	3:05 pm	Home Time	3:15 pm	Home Time

Wrap Around Care: Breakfast Club

We have an active **Free Breakfast Club**, for Reception to Year 6 pupils which runs Monday to Friday from 8.00am to 8.45 am. This takes place in the school hall where pupils are supervised by staff until 8:45 am and then escorted to the school yard once the playground gates have been opened.

If you need morning care for your Nursery child, Treuddyn Under 5's offer an early morning session (8:00 to 9:00am) for £4, this includes a healthy breakfast.

Wrap Around Care: After School Club

Ysgol Parc Y Llan and Ysgol Terrig run a bilingual NON-PROFIT after school club, Terigod Tigers for all school aged pupils. Terigod Tigers is based in the school hall and benefits from the use of Ysgol Terrig's playground and the shared school field, including the climbing frames and play area. The club runs Monday to Friday from 3:15 to 5:45 pm, before your child attends the club please ensure you have confirmed availability, filled in the necessary forms and **specified the days you wish your child to attend**.

Prices:

First Hour (3:15 to 4:15pm): £6.50

Any Hours After 4:15pm: £3.00 per half hour

Wrap Around Care: Treuddyn Under 5's

Treuddyn Under 5's Playgroup provides wrap around care for pupils in Nursery and Reception. The Under 5's Wrap around care is based in the playgroup's on-site classroom within the school building and benefits from having their own outdoor classroom and access to the school field. The wrap around sessions run Monday to Friday, from 11:30am to 5:30 pm. All sessions include snacks and drinks, a school lunch can be ordered and paid for via the school gateway app. They also offer a breakfast club session from 8am until 9am. For further information please email Treuddynu5playgroup@gmail.com or ring the school office on 01352 770304.

Prices:

8:00am until 9:00am including a healthy breakfast £5.50

11:30am until 1:00pm - £8.50

11:30am until 3:15pm - £18.00

3:15pm until 4:15pm - £6.00

3:15pm until 5:15pm - £12.00

3:15pm until 5:30pm - £15.00

Travelling to/from School

Ffordd y Llan and the area in front of the school can be very busy and therefore, dangerous drop off points for children, I would be grateful for your help in reducing this hazard. Please do not bring your child to school by car unless this is absolutely necessary and take extra care in the approaches to school. In the interest of safety please ensure you park your vehicle in a safe and appropriate manner when dropping off or collecting your child. May we respectfully ask that cars parked at Bryn Yr Ysgol do not park on the pavement, so that pupils and their parents/guardians can walk safely without going into the road.

Please be aware there is no parking whatsoever on the school premises for parents/guardians, except for those parents who are in possession of a blue badge. Disabled bays for parents/visitors are available on the bottom car park.

Arriving at School

Children should not arrive on the school premises before 8.45 am, except for approved activities or breakfast club. The school takes no responsibility for children who are left on the school premises before 8.45am. From 8.45am, the gates and doors into the school are opened. When dropping off please ensure you escort your child to the main red gate (by the notice board) where a member of staff is always available (8:45-8:55). Before entering school learners are supervised by staff for 5 minutes on the main yard until the bell is rang at 8:50am, at 8:50am pupils line up to enter the school building and all doors are locked. For all classes registration takes place at 8.55 am.

I would also ask for your co-operation in making sure all children are punctual, arriving before the bell is rang at 8.50 am, arriving late may result in your child missing important instructions at the beginning of the day. If children are late in the morning, they are required to enter via the **main entrance**. Children are not allowed to leave school during the day without your permission and without an escort.



End of the School Day

The Nursery session ends at 11:30am, please ensure you are there on time as the children can become very upset if you are late. At 11:30am Nursery pupils are handed over to their parents/guardians by the red school gate next to the notice board. If your child is attending the on-site playgroup, Treuddyn Under 5's they will be handed over to the playgroup supervisors.

Class 1 (Reception) and Class 2 (Year 1 and 2) pupils finish at 3:05pm. The children from Class 1 and Class 2 are escorted by their teacher and are handed to their parents/guardians by the school notice board.

Class 3 (Year 3 and 4) and Class 4 (Year 5 and 6) pupils finish slightly later at 3:15pm. Class 3 and 4 teachers escort pupils to meet parents/guardians by the school notice board. We kindly ask parents/guardians collecting pupils from Classes 3 and 4 wait by the school notice board.

Always inform us if a different adult is collecting your child, we will not let them go home with any adult we are unaware of/have not been informed of.

If you struggle to park at 3:15pm do not worry about your child. We will tell them you are on your way and stop them worrying. You do not need to abandon your car; we will keep your child safe until you arrive at school.

If your child is attending Terigod Terrig Tigers After School Club, a member of school staff will escort the pupils directly to the school hall and hand them over to the After School Club supervisors.

Attendance and Punctuality

A pupil's punctuality and attendance to school is a legal requirement. Should concerns around attendance or punctuality exist, we share letters with parents/carers to highlight this. If pupil's are persistently late or have poor attendance, a referral will be made to the Education and Welfare officer, you may also be invited in for a meeting to see how to resolve any problems and develop a support package. As a last resort the Local Authority may issue a Fixed Penalty Notice.

If your child is absent from school for any reason, please use the SchoolComs app or telephone the school office explaining the reason for their absence. Please avoid using SeeSaw to communicate absences as these messages aren't always read at the start of the school day. If this information is not received your child will be noted as an unauthorised absence. **If you anticipate a longer term of absence please contact the school by telephone.**

Any unexplained absences will be followed up by a letter, phone call or referral to our Educational Inclusion Officer.

All unexplained absences, or those not recognised as authorised absences, will be recorded as unauthorised absences.



Punctuality

Being frequently late for school adds up to lost learning!

- 5 minutes late every day = 3 lost days (15 lessons) a year
- 15 minutes late every day = 2 lost weeks (50 lessons) a year
- 30 minutes late every day = 19 lost days (95 lessons) a year

Missing 19 days (90% attendance) every year over 10 years of school life = 1 whole year of school (950 lessons). Please help us to achieve our targets and support our attendance policy.

Holiday Absence

We highly discourage children taking holidays during term time, every effort should be made to avoid taking family holidays during term time, however, we do realise that for some it is impossible to do otherwise. If pupils are absent due to going away the appropriate holiday request form **MUST** be completed a minimum of 2 weeks in advance. The Headteacher will use his discretion when authorising/rejecting the request based on the individual request and the child's circumstances. **The maximum amount of time allowed is 10 school days.**

Sickness/Illness

If your child has a medical or dental appointment during school time, please let us know in writing.

With certain childhood illnesses the Public Health Wales recommends that children are kept away from school for a minimum number of days:

Chicken Pox	5 days from onset of rash AND until all vesicles (blisters) have crusted over.
Measles	Four days from onset of rash.
Mumps	Five days after onset of jaw/neck swelling.
German Measles	Four days from onset of rash.
Scarlet Fever	Individual can return 24 hours after commencing appropriate antibiotic treatment.
Sickness and Diarrhea	2 full days (48 hours) from last episode.



Pupils' Health

Medication

The school can only administer medication through obtaining written consent from the parents/guardians. It is essential that a school medicine form is sent into school indicating the time and dosage of the medicine; the medicine or tablets **MUST** be clearly labelled with the child's name. Pupils must inform their class teacher if cough/throat sweets are to be taken.

Health/Allergy Information

Any important information regarding pupils' health must be reported in writing to the school on admission, this includes any changes to or recently discovered allergies. If your child has a disability, please disclose this to the school so that appropriate reasonable adjustments may be made to accommodate your child.

Accidents in School

Although every reasonable precaution is taken to ensure the safety of your child at school, accidents do sometimes occur. It is essential that parents/guardians supply an up to date emergency contact telephone number in case of illness/injury. If contact cannot be established in an emergency, appropriate action will be taken in the interest of the child. All accidents are reported in the Accidents Book. Parents/guardians will be informed if a child receives a bump to their head.

Head Lice

Incidents of head lice are a community problem, which affect school life. Please help us by checking for head lice on a regular basis, informing school of incidents and referring re-occurring cases to the local Health Clinic for treatment.



School Uniform

Uniform

We request that all children attending Parc Y Llan wear the set school uniform. We are of the opinion, that a high standard of dress is important and uniform also gives the child a sense of belonging and pride in being a part of our school.

Jewellery - For safety reasons we ask that children do not wear loose jewellery, such as, rings, bracelets and necklaces. Watches and other items brought into school are the child's responsibility and school cannot be held liable for any loss or damage. If your child has pierced ears we request that in the interest of health and safety small flat stud earrings are worn. Ear studs must be removed for Games, PE and swimming lessons. If earstuds cannot be removed they should be covered by a plaster.

Hair and Make-up - No extreme haircuts, colours, tramlines are permitted. Teaching staff will advise parents/guardians if a child's hairstyle is inappropriate. No make-up or nail varnish is allowed in school.

Please clearly put your child's name in every article of clothing, footwear, coats and any personal possessions.

Our school uniform is made up of the following items:



Uniform	
Sweatshirts	Wine/ Burgundy
Polo Shirts	Light Blue
Cardigans	Wine/ Burgundy
Trousers / Culottes / Shorts	Black/Grey
Skirts / Pinafore / Dresses	Black/Grey/Red Gingham
Shoes	Black (No Trainers)
Socks/Tights	Plain Grey, Black or White

To support younger pupils with their independence, Nursery & Reception children are permitted to wear the following:

Uniform (Nursery & Reception)	
Trousers	Jogging Bottoms
Shoes	Black Velcro Trainers - NO LACES

Games/PE Kit

For games and PE sessions pupils are expected to get changed into their PE/Sports kit. We are always promoting children's independence therefore, please could younger children wear elasticated waist bottoms and shoes with velcro fastenings - **NO LACES**.

For Games and PE lessons, the children are asked to wear the following items:



PE Kit	
T-shirts	Plain White
Shorts	Plain Black
Jogging Suit	Plain Navy or Black
Footwear	Trainers (Dark Colour) or Plain Black pumps

PE kits should be kept in school and stored in a PE/Sports bag, with pupils' names clearly visible on all items.

We recommend bare feet for Gym and Dance for safety reasons. Pupils may also wear plain black pumps for indoor PE.

For outdoor games/PE sessions trainers must be worn and **not pumps** for safety reasons. In cold weather, jogging suits for outdoor games may be worn.

All Games and PE kits should be named and put in a bag in the cloakroom. This should be brought in at the beginning of every half term and taken home at the end of every half term.

If you have any unwanted items of school uniform please leave them in the school office these will then be placed on our school uniform trolley and made available to parents during coffee mornings, events and parents evenings.

What Your Child Will Need

Wellington Boots



We ask all parents to provide wellington boots in a bag to hang on your child's peg as we regularly go on walks, explore our school grounds and enjoy weekly forest sessions, even in wet conditions!

Water Bottle



Children need to drink to keep hydrated and to help concentration. All children should have their own water bottle that they can use in school (with their name clearly marked). Access to water is always available, we have two water fountains positioned in the central hub, easily accessible for all pupils.

Sun Protection (Summer)



The school is concerned by the dangers posed by exposure to the sun and we therefore encourage parents to send their children to school with sun-protection cream on and sun-hats during the summer months. Children may also bring sun-protection creams to self-administer.

Hat and Gloves (Winter)



In the winter months children need to bring their own hat and gloves that can be kept at school.

Spare Clothes (Nursery/Reception)

If your child is in Nursery or Reception please can you bring in a set of spare clothes in a LABELLED carrier bag. This should include: a top, jogging bottoms, underpants, 3 pairs of socks (feet often get wet!). If we use an item from the spare clothing bag (other than the extra socks), we will send the whole bag home for you to replenish then return the following day. Please don't add extra items in as we have limited storage space.



Lunch Time

School Lunch Time

During the pupil's lunch time they are looked after by school staff and midday assistants who supervise the dining hall, playground, school field during warmer weather and classrooms during bad weather. During lunch times we aim to foster children's independence and have high standards of table manners, we encourage all learners to show respect and responsibility, putting rubbish in the bins and cleaning up after themselves.

The school meals available are from the set menu formulated by NEWydd catering department. NEWydd provide a wide range of healthy dishes operating on a three-week cycle. Pupils will have 2 hot options each day to choose from, as well as a jacket potato (cheese, beans, tuna, plain), pasta pot (cheese, tuna) or a packed lunch (ham, cheese).

For the most up to date menu, please go to <https://www.newydd.wales/en/School-Meals.aspx>

Free School Meals

All pupils from Reception to Year 6 are entitled to Universal free school meals.

Paying for School Lunches

We are a completely 'cashless school'. All money is paid electronically via the School Gateway App. Every parent has their own account and will be able to use this facility to make all of their payments.

There are no costs to school lunches for all pupils from Reception to Year 6.

Packed Lunches

Pupils are welcome to bring their own packed lunch if that's what they'd prefer. We are active members of Flintshire's Healthy Schools scheme. This means that we encourage children to eat healthily, therefore, we also ask that **sweets and fizzy drinks are not included** in packed lunches. The pupils are encouraged to eat a healthy lunch by bringing at least one piece of fruit each day and avoiding too many cakes and biscuits. In the interest of safety we ask that no glass bottles or cans are brought into school.

Please note packed lunches should **NOT CONTAIN ANY PEANUTS/NUTS** as some pupils in school have nut allergies.



Extra-Curricular Activities

The School Council



The School Council meets on a regular basis to discuss pupil voiced issues and changes within the school. The School Council consists of pupil representatives from Year 2 onwards. These regular meetings allow the pupils to have a say in the management, organisation and policy making within the school.

Eco-Schools Council



The Eco-Schools programme is an international initiative that encourages pupils to engage with environmental and sustainable development issues facing our school, local community and the World. Pupil representatives participate in key decision making aimed at reducing the environmental impact of our school.

Lunch Time Clubs



In order to provide stimulating and enjoyable lunch breaks, pupils have the opportunity to participate in various activities throughout the week, including loose parts/recreational games on the school yard, reading club, digital club, sewing club, etc.

Music Lessons



Pupils from Years 3 to 6 have the opportunity to participate in weekly specialist instrumental tuition (string, brass woodwind and percussion).

After School Clubs

Throughout the school year all pupils will have the opportunity to join many noteworthy clubs. Examples of activities run after school include; Football; Netball; Rounders; Art; Cookery; Chess; Forest Schools; and Homework Club. The costs of these clubs vary, some of these activities i.e. Wrexham Football club are taken by a third party and as such, the school has no say in the price of these.

Home Links - Parents/Guardians

Parents/Guardians Evenings

Parents/guardians are invited to a "Meet the Teacher Evening" in the Autumn term. This is a way of meeting the teacher and voicing any issues or concerns that have arisen in the first few weeks of term. In the Spring term a formal "Parents' Evening" is held where the parent/guardians can see their child/children's work and discuss progress with teachers. During the Summer term, annual reports are provided for each child, parents are welcome to arrange a meeting to discuss their child's report with their class teacher.

Parents/Guardians Volunteers

We are extremely grateful to any parents/guardians/family members who are able to support our school through volunteering their time and expertise. Parents/guardians are able to provide invaluable support by helping in our classrooms and on school trips. Some roles parents/guardians have recently taken on include, reading with the pupils, working on developing a skill with the pupils (e.g. sewing) and helping staff/pupils develop our school environment/grounds (e.g. planting vegetables/flowers). Please inform the Headteacher or school secretary if you would like to assist on a regular or occasional basis according to the time you have available. We welcome parents/guardians with a particular expertise/career to come into school to discuss this with the children, informing them of the variety of skills and roles that make up our diverse community.

All Parents/guardians wishing to help in school will need to undergo a DBS (Disclosure and Barring Service) check.

School Events

At Ysgol Parc Y Llan, we prioritise celebrating our children's achievements with their parents/guardians and the local community. Throughout the school year you will be invited to a variety of functions, such as class assemblies, concerts, Harvest Service, Christmas Concert, sports day and open afternoons.



Friends of Ysgol Parc Y Llan (PTA)

Friends of Ysgol Parc Y Llan is a registered charity aimed at raising funds to benefit the pupils of Ysgol Parc Y Llan. Parents/guardians/staff offer their time, skills and services to contribute ideas and organise family/local events, such as, the Christmas Fayre, Easter Egg Hunt and School Discos. All money raised from these events goes towards expanding the resources and opportunities available to the learners, including supporting the school with the cost of transport for trips and providing an end of year treat for all pupils. **Friends of Ysgol Parc Y Llan are always looking for more members**, if you are interested in joining our charity, please contact Eleanor Morris (Chair of Friends of YPL) on 07507037812.



Seesaw

The Learning Journal

SeeSaw is a fantastic online learning journal. Snapshots of your child's learning will be uploaded to this app, meaning you will be able to see exactly what your child has been up to in school and where their interests are taking them. These will include; photographs, videos and written notes to explain learning.

Items will sometimes be uploaded to SeeSaw during the school session, but most frequently they will be uploaded a few days later. This is because spending time with your child is our priority during the session. The last thing we want is to be ignoring them, tapping away on an iPad.

We also use SeeSaw as a communication tool.

Through the SeeSaw app we will send you messages/reminders about events taking place in school/class and set home learning tasks for your child.


Messages can be communal or private. As a parent, you are able to send private messages to staff, meaning any questions or queries you have are often answered easily.

We ask you to agree to the following when using SeeSaw:

- You **MUST NOT** upload any pictures from SeeSaw on any forms of social media.
- Messages should be sent and will be answered during working hours. **Please could you not message staff outside the hours of 8:15 am to 4:30 pm.**
- Staff are busy with the children in school and do not always check SeeSaw every day. Please **do not send important or time critical messages through SeeSaw.** (E.g. if your child is absent or if someone new is picking them up) If you need to pass on any time sensitive information please **RING** the school office.

If parents/guardians fail to follow the above, unfortunately SeeSaw access will be removed.

Once your child has started in their new class, you will be sent a QR code to show you how to download the app and how to log onto your child's own profile.



Community Links

We are very proud to be at the heart of the Treuddyn Community. Throughout the year all classes interact with members of the local community and explore what our wonderful village has to offer.

At Ysgol Parc Y Llan we support the children in developing an understanding of community and the importance of looking after our local environment. We actively take pupils out into the community (to places such as the local church and community sites of interest) to raise their awareness of their role in the community and gain a respect of their surroundings. Classes have also spent time cleaning up rubbish on paths and in our local park using litter pickers.

We often invite members of the local community to various functions throughout the year. This includes Christmas Concerts, Harvest Festivals, St David's Day Concerts, Summer Concert/ Pantomime. The local vicar and other members of the community such as the nurse, the police officer and the fire brigade officer regularly visit us to talk to the pupils. We also ensure to take part in events organised by the local councillor, such as, attending Hafan Deg Concerts and participating in a village parade for the Urdd's 100th Birthday.

We always take part in the Urdd Eisteddfod and we are very successful, up to and including national level.



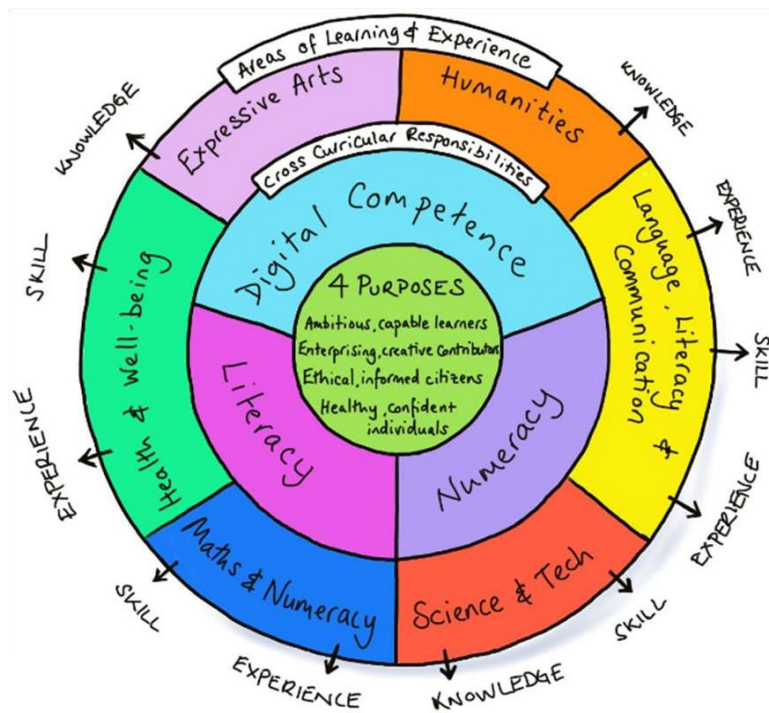
Foundation Learning classes visited the local sunflower field. Following their visit they painted beautiful sunflowers.

Year 1 and 2 pupils visited Swan's Farm Shop to learn about seasonal and sustainable foods.

Class 3 enjoyed caring for our local environment when they cleaned up the rubbish in Treuddyn park.

Our Curriculum

At Ysgol Parc Y Llan our curriculum and teaching is underpinned by the Curriculum for Wales Framework, this legislation is for all learners from ages 3 to 16 and ensures all schools cover the same core learning and provide consistent approaches for learners across Wales.



Four Purposes

There are four purposes that underpin the Curriculum for Wales, these purposes highlight what children and young people should aspire to be as they develop and progress through education. Our school curriculum supports learners to become:

- ambitious, capable learners, ready to learn throughout their lives
- enterprising, creative contributors, ready to play a full part in life and work
- ethical, informed citizens of Wales and the World
- healthy, confident individuals, ready to lead fulfilling lives as valued members of society

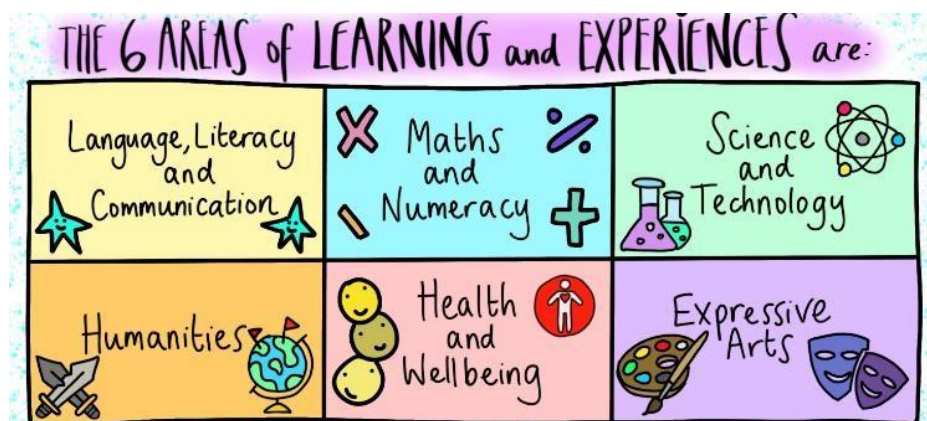
Cross-Curricular Skills Frameworks

Cross curricular skills are woven throughout the curriculum, these skills include:

- Literacy
- Numeracy
- Digital Competence

Areas of Learning and Experience

The Curriculum for Wales has six Areas of Learning and Experience.



- **Expressive Arts** (art, dance, drama, film and digital media and music)
- **Health and Well-being** (physical health/development, mental health, emotional and social well-being)
- **Humanities** (history; religion, values and ethics; business studies and social studies)
- **Languages, Literacy and Communication** (skills of listening, speaking, reading and writing in English, Welsh and international languages)
- **Mathematics and Numeracy** (number, quantities, time, algebra, geometry and data handling)
- **Science and Technology** (biology, chemistry, computer science, design and technology and physics)

Statements of What Matters

Each area of learning and experience contains different **Statements of What Matters** to refer to, these statements ensure a broad and balanced curriculum and are the basis of learners' progression.

An example of how this works:

Area of Learning and Experience	Science and Technology
Statement of What Matters	'The world around us is full of living things which depend on each other for survival.'
How this learning is evident in your child's education.	Through looking at our local environment/wildlife to understand what we do as individuals can have an impact on the environment, people and animals, e.g. littering.

Designing Our Own Curriculum

The Curriculum for Wales offers schools the flexibility to design their own curriculum based on the four purposes, six Areas of Learning and Experience, the Statements of What Matters and cross curricular skills. This has allowed us to create a purposeful curriculum based on our school environment and our children.

At Ysgol Parc Y Llan we organise our curriculum into themes and topics which are often based around a text and pupil voice, following pupil voice (children's interests) ensures all our children are engaged in their learning and motivated to learn, and therefore, developing the foundations for them to become life-long learners. Through the use of themes and topics we are able to provide a holistic education, covering all Areas of Learning and Experience and providing pupils with lots of opportunities to apply their literacy, numeracy and digital competence skills.

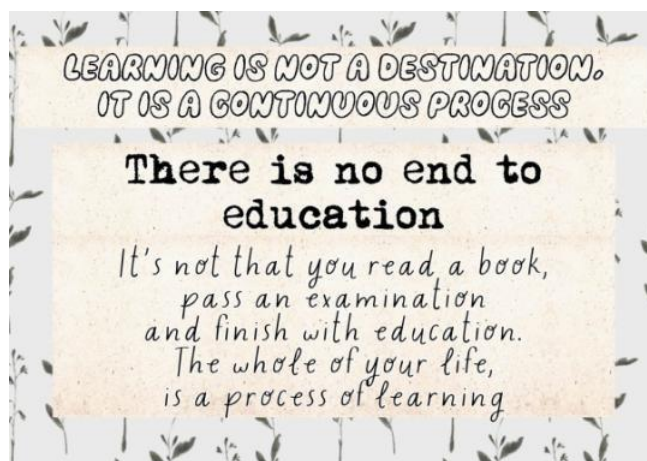
Assessment and Progression



In the Curriculum for Wales there are 5 progression steps between ages 3 to 16.

At each progression step there will be achievement outcomes (short statements) to describe the pupils' learning journey, these are written in learner friendly language, such as 'I can ...' and 'I have ...'

At Ysgol Parc Y Llan our priority is to ensure all learners make meaningful progress. Progression is the process of developing and improving skills and knowledge over time. **The pace at which learners' progress will be individual to each child, we understand pupils will progress at different points in their learning journey, and over different lengths of time.** Progression requires learners to revisit previous concepts in order to increase effectiveness, breadth and depth of knowledge, deepen their understanding and refine their skills. Consequently, education is not linear, or simply moving from one concept to another, without making connections between learning and developing understanding. Learning is a continuous process.



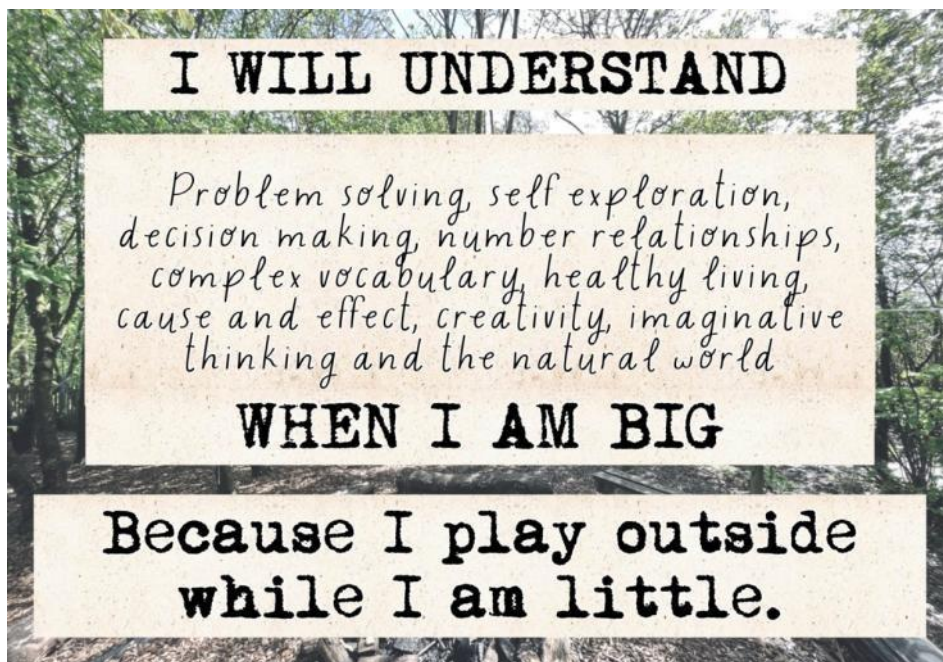
Forest Schools

Each week every class spends either a morning or afternoon session in our wonderful forest area.

We are very proud of the grounds we have at Ysgol Parc Y Llan, we have worked hard to develop a magical outdoor environment for all our pupils to enjoy.

A typical Forest Schools session includes exploring the natural environment, making dens, climbing trees, making mud pies, using tools, such as saws and enjoying a camp fire.

At Ysgol Parc Y Llan we value the benefits of outdoor learning and understand it plays a significant role in developing attributes across the four purposes.



We ask that your child comes into school wearing their own, old clothes on their class' forest day as they will get muddy!

Please **make sure a pair of your child's wellington boots are kept in school** during term time. Your child will be asked to get changed into these boots before their forest session, this means they will have clean shoes to wear for the remainder of the day and no muddy boots to take home!

Class Forest Sessions:

Class 1 - Wednesday Morning

Class 2 - Wednesday Afternoon

Class 3 - Monday Afternoon

Class 4 - Friday Afternoon



Class 1 - Dosbarth Derwen

Class Teacher: Mrs H Roberts

What Is It Like In Class 1?

Your child's first years in school are so important. This is where they find out who they are, make friends and develop their approach to learning that will last their whole life.

At Ysgol Parc Y Llan we know how important these early years are, so in Class 1 we give our little ones a calm and nurturing environment. We encourage them to take risks, think freely, follow their interests, cooperate and explore, surrounded by caring adults. In Class 1 learning is **always** child led. We follow the interests of the children and adapt our topics, planning and teaching around the little ones on our care. This way, the children develop a real love for learning at an early age.



In Class 1 your child will be accessing the Curriculum for Wales in an environment designed to appropriately challenge, inspire and promote awe and wonder. The adults will be supporting your little ones in their play, working alongside them to extend their learning. Sometimes, we may work with children on one to one tasks or in small groups, to develop specific skills.

Developing a love of learning, creative thinking and imagination are at the foundation of our teaching in Class 1. The children are encouraged to use their imagination and to think 'outside the box'. Through giving the pupils open ended resources, lots of bits and bobs (known as loose parts) they can develop these skills in our classroom areas.

The example of a princess castle below highlights how open ended resources (loose parts) support children in thinking creatively and imaginatively.



The possibilities
with this are endless



... less so with this.

Outdoor Classroom

We provide children with a free flow environment, where they are free to explore indoors or outdoors. Outdoor learning is an integral part of your child's experience at Ysgol Parc Y Llan. We are extremely fortunate to have a well resourced outdoor classroom, consisting of a construction area, mud kitchen, woodwork table, role play house, sand and water station, greenhouse and much more. The outdoor classroom is planned and set up in the same way as our indoor environment, this means regardless where your child chooses to work they can always build upon all areas of learning and experience and develop the same important skills in both environments.



The children can choose whether to learn indoors or outdoors. Our outdoor classroom is open all day every day, whatever the weather! In order to embrace outdoor learning all year round, the school provide lovely warm waterproofs for all the children.

Morning Snack

Snack costs **£1.50 per week**. We ask you to pay for the full half term at once, as this allows us to plan for healthy and balanced options and buy produce as and when is required. **The children cannot bring their own snack in from home.** We vary our snack weekly, examples include; wraps, cereal, toast, fruit, vegetable sticks, yogurt, etc. We also try to introduce new food and flavours to the pupils, including, tropical fruit, Italian tapas and food from around the world.

The children have 'continuous snack'. This means they can choose when to come for their snack, this works very effectively as it means children are never interrupted from their meaningful play experiences. There is nothing worse than spending half an hour building a brilliant boat, only for everyone to be called for snack!

Reading at Home

In Class 1 reading plays an important part in the pupils' homework. Each week your child will choose a new reading book to take home, we ask parents/guardians to read with their child at least twice a week and record this in their reading diary. Being enthusiastic about reading with your child will support them in developing a love and life-long interest in reading.



Things to Remember Every Week:

Wednesday Morning: Forest School Session (Pupils should come into school wearing own, old clothes)

Wednesday Afternoon: PE Session (No PE Kit needed)

Thursday: Return Reading Folders to School

Friday: Reading Folders Sent Home

Class 2 - Dosbarth Ceirios

Class Teacher: Miss H Lewis-Jones

What Is It Like In Class 2?

Dosbarth Ceirios is a welcoming and caring class, where pupils are happy, self-confident and motivated. Children in our class are engaged and enthused by our broad and exciting termly Topics, which are based on the pupils' interests. Pupil voice is an integral part of our class and drives our planning, teaching and learning, encouraging the children to become enthusiastic lifelong learners.

Through first hand, practical experiences we promote children's development and support their natural curiosity to explore, investigate and ask questions about the World around them.

We understand the importance of children becoming independent learners and promote this through setting Rainbow challenges in the different Areas of Learning for pupils to complete. In these classroom areas children have the opportunity to consolidate their learning and develop new skills.

Parents and carers are encouraged to be active partners in their children's learning and we welcome parental engagement to assist with Topics such as cooking, sewing and art based projects.




Outdoor Classroom

Outdoor learning is an integral part of your child's experience at Ysgol Parc Y Llan. The outdoor classroom is planned and set up in the same way as our indoor environment, this means regardless where your child chooses to work they can always access and build upon all areas of learning and experience.



The children can choose whether to learn indoors or outdoors. Our outdoor classroom is **open all day every day, whatever the weather!** In order to embrace outdoor learning all year round, the school provide lovely warm waterproofs for all the children.



Morning Snack

Snack costs **£1.50 per week**. We ask you to pay for the full half term at once, as this allows us to plan for healthy and balanced options and buy produce as and when is required. **The children cannot bring their own snack in from home.** We vary our snack weekly and try to introduce new food and flavours to the pupils, including, tropical fruit, Italian tapas and food from around the world.

Homework


In Class 2 reading plays an important part in the pupils' homework, a new reading book is sent home every week, we ask parents/guardians to read with their child at least twice a week and record this in their reading diary. Additional homework may be given throughout year, often this is relevant to the children's work in class.

Things to Remember Every Week:

Every Day: Return Reading Folders to School

Wednesday Afternoon: Forest School Session (Pupils should come into school wearing own, old clothes)

Thursday Afternoon: PE Session (PE Kit should be kept in school)



Class 3 - Dosbarth Celyn

Class Teacher: Mr Tom Webster

What Is It Like In Class 3?

In Class 3 we are a mix of Year 3 and Year 4 children. We are lucky enough to have a full-time teaching assistant. In line with the Curriculum for Wales we have brought elements of foundation learning into Class 3, your child will have access to various areas and resources, for example, construction, writing, ipads, creative and reading.

We are fortunate to have enough ipads to supply each child with one for the year and we make frequent use of these along with the laptops we have in class. We also have a couple of 3D printers in our classroom which children can use to create resources for the various topics we cover over the year, such as miniature Pokemon for our Inventions topic and 3D printed wands for our Magic topic.



There are various after school and lunch time clubs available to Class 3 pupils, such as Pokemon, chess, music, miniature painting and football, these are run termly and may change depending on the children's interests.



Yr Hwb

'Yr Hwb' is a learning zone we share with Class 2 (Year 1 & 2). Your child will have access to 'Yr Hwb' regularly, within this environment children can consolidate their learning and complete challenges aimed at building specific knowledge and skills. In Class 3 we work closely with Class 2 to enhance the areas and update resources in 'Yr Hwb', this greatly helps with the children's transition between classes.

Ethos

Pupil voice is a huge part of our class, the children get to choose their topic and have a say on the lessons covered within that topic too. We try to use open ended questions and set open ended tasks as much as possible to encourage children to think 'outside the box' and challenge their creativity and imagination as well as their academic ability.

Morning Snack

Pupils in Class 3 have the option to purchase a selection of snack, e.g. breadsticks, toast, fruit, rice cakes, etc, from our school snack trolley (run by pupils).

Homework

Pupils all receive weekly spellings to learn for a test every Friday. They also have access to various apps such as My Maths, Times Table Rockstars, MyOn, EPIC and Hit the Button.

Swimming

In Class 3 the pupils visit the Gwyn Evans swimming baths in Buckley Leisure Centre. This is organised on a termly basis. The children are divided into groups: beginners and intermediate. They are instructed by pool staff in basic methods of breast stroke, front crawl and back crawl as well as water safety skills.

Educational Visits

A valuable part of our curriculum includes taking children out of the school grounds to study other environments. This may range from a visit within walking distance, further afield or an extended residential stay. Year 3 and 4 learners will have the opportunity to enjoy a 3-day residential visit to Glan Llyn during the summer term.

School staff accompany the children and share responsibility with the centre leaders for organising the programme, including high ropes, outdoor wall climbing, archery, kayaking, swimming and canoeing.



Things to Remember Every Week:

Monday Afternoon: Forest School Session (Pupils should come into school wearing own, old clothes and a pair of wellies and a coat to be kept in school)

Friday Morning: Spelling Test

Friday Afternoon: PE Session (Pupils should come to school wearing their PE kit)



Class 4 - Dosbarth Onnen

Class Teacher: Mrs C Evans

What Is It Like In Class 4?

Class 4 is a mixed year classroom, consisting of Year 5 and Year 6 children. We are a happy, enthusiastic and motivated class, lucky enough to have a full-time teaching assistant to support us. Within our Class we focus on developing teamwork and consolidating skills pupils have learnt in their earlier years of education, as well as introducing key knowledge and information ahead of pupils moving up to high school.

Pupil voice informs our planning, teaching and influences the topics we focus on. Allowing children to engage their interests through selecting their topics, motivates them and supports them in become active members of the class.

Developing your child's independence is a fundamental aspect of their Class 4 journey, this is developed in all aspects of teaching, however, we are extremely fortunate to have a separate 'Independent Learning Zone' called 'Y Nyth'. This environment focuses on supporting learners to think independently and creatively, moving away from direct/modelled adult support. We always insure your child leaves Ysgol Parc Y Llan enthusiastic, confident and independent learners ahead of their transition to high school.

In Class 4 your child will be fortunate enough to develop their ICT skills, using chromebooks and ipads. Everychild in Class 4 can confidently access their Hwb account and use the features and apps available on Hwb.

Morning Snack


Pupils in Class 4 have the option to purchase a selection of snack, e.g. breadsticks, toast, fruit, rice cakes, etc, from our school snack trolley (run by pupils).

Homework

In Class 4 pupils are encouraged to carry out various tasks at home. Pupils will also receive weekly assignments in Spelling and Multiplication Tables.

Swimming

In Class 4 the pupils visit the Gwyn Evans swimming baths in Buckley Leisure Centre. This is organised on a termly basis. The children are divided into groups: beginners, intermediate and advanced. They are instructed by their teachers and pool staff in basic methods of breast stroke, front crawl and back crawl as well as water safety skills and speed swimming.



Educational Visits

A valuable part of our curriculum includes taking children out of the school grounds to study other environments. This may range from a visit within walking distance, further afield or an extended residential stay. Year 5 and 6 learners will have the opportunity to enjoy a 3 day residential visit to Llangrannog or Cardiff during the summer term.

School staff accompany the children and share responsibility with the centre leaders for organising the programme, including walking, indoor wall climbing, cycling and canoeing.



Things to Remember Every Week:

Friday Morning: Spelling and Mental Maths Test

Friday Afternoon: Forest School Session (Pupils should come into school wearing own, old clothes)



School Polices/Documents

Below is a brief outline of the school's Safeguarding, Child Protection, Additional Learning Needs and Complaints policies/procedures. For further information, parents/guardians are welcome to access the school's policy and procedure documents. These may be viewed on our school website or by appointment with the Headteacher.

Safeguarding

All staff and pupils have a right to be safe in school.

At Ysgol Parc Y Llan the health and safety of all children is of paramount importance.


Safeguarding is not just about protecting our pupils from deliberate harm. It includes issues for school such as:

- pupils' health and safety;
- bullying;
- racist abuse;
- harassment and discrimination;
- use of physical intervention;
- meeting the needs of pupils with medical conditions;
- providing first aid;
- drug and substance misuse;
- internet safety;

Respecting Others - Anti-Bullying Statement

Bullying can take many forms. It is the responsibility of the whole school community to eradicate bullying by ensuring the development of a caring and supporting ethos. We have a duty to take measures to prevent all forms of bullying among pupils.

At Parc Y Llan we will:

- take all bullying problems seriously
 - investigate all incidents thoroughly
 - keep a written record of any incidents, investigations and outcomes
 - ensure that action is taken to prevent further incidents
- 



Child Protection

We are committed to ensuring the welfare and safety of all children in school.

All staff and governors are subject to DBS (Disclosure and Barring Service) checks and undertake the necessary training. All visitors to school must sign in at Reception and wear an identification pass whilst at the school. All visitors must sign out and return the identification pass to Reception before leaving the school.

Following our school's Child Protection Policy (in line with the All Wales Safeguarding Procedures) in most circumstances, the school will discuss concerns with parents/guardians about their child/children and try to offer support. However, there may be exceptional circumstances when the school is required to discuss these concerns with this Social Service department and school medical officer, in accordance with the Child Protection Procedures. The school always aims to maintain a positive relationship with all parents/guardians.

Additional Learning Needs (ALN)

Our school works within the ALN Code for Wales (2021).


As soon as a class teacher discovers a pupil is not making satisfactory progress, academically, emotionally or physically the Headteacher, Mr M Ashford who is also the ALNCO, is informed. Following a consultation with parents/guardians, children are assessed and an individual programme of work for the child is developed. Support may be provided depending upon the needs of the child.

This may include:

- Additional provision to address the identified difficulties
- Differentiation in all lessons
- Regular evaluation of the provision
- Liaise with appropriate external agencies

The School seeks to ensure that all children with additional learning needs, whether physical, intellectual, medical, social or emotional, receive appropriate educational provision, which will enable them to access the whole curriculum and fulfil their potential. We work closely with outside agencies, such as the educational psychologist, speech therapists, the inclusion welfare officers, the school nurse, doctors and the local authority, to support the children.

Children who are on the additional learning needs register may receive extra support in certain subject areas. This may only be necessary for a short time. Children with a statement of additional learning needs receive entitlement in accordance with their statement. Sometimes this may involve them being supported by a specialist teacher nominated by the local authority. Parents are kept informed of progress regularly and continuous liaison between the class teacher, the additional learning needs co-ordinator and parent/guardian, is essential to support the child.






Complaints Procedure

The Governing Body of the school has a complaints procedure. If a person has a complaint relating to the school they should make it known to a member of staff in writing or orally. If the complaint is not resolved to the satisfaction of the complainant he or she is entitled to make a formal complaint. This should be done in writing to the Complaints Officer (Headteacher). Once the Complaints Officer has reached a decision as to what action, if any, should be taken he/she must send it in writing to the complainant within ten school days of receiving the complaint.

Should any parent/guardian have a complaint, which is felt to be unresolved, the procedure adopted by the governors follows these lines:

- Approach the Headteacher to see if the problem can be resolved
- If there is no resolution, an approach in writing is made to the Chair Governors (Mr Neil Henney) who will endeavor to find a solution
- If still unresolved parents/guardians can write to:

The Director of Lifelong Learning, County Hall, Mold, Flintshire, CH7 6ND



School Governors

Every school has a Governing Body which is made up of the following:

- parents of children who attend the school
- teachers and ancillary staff of the school
- people appointed by the Local Education Authority.
- people working for businesses within the local Community

A Governors report is prepared and issued during the Autumn term regarding the previous academic year to parents and they are invited to attend the *Governors Annual General Meeting* to discuss its contents.

Chair of Governors	Neil Henney
Vice Chair	Edyta Lovett
Local Authority Governors	Jeanette Wilkes
Parent Governors	Sam Lauder Sarah Kirby Helen Warburton
Community Governors	Christine Hughes
Teacher Governor	Hanna Roberts
Staff Governor	Vacancy
Headteacher	Meilir Ashford
Clerk to the Governing Body	Vacancy

School Details

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Email: plmail@hwbcymru.net

Headteacher: Mr Meilir Ashford

Chair of Governors: Mr Neil Henney